

# TENDER NOTICE

## PREQUALIFICATION OF SUPPLIERS 2011- 2013

The Communications Commission of Kenya (CCK) is the regulatory authority for the communications industry with responsibilities in telecommunications, broadcasting, e-commerce, and postal/courier services. CCK is also responsible for managing the country's numbering and frequency spectrum resources.

CCK wishes to update its register of suppliers for various goods, works and services for the period 2011 – 2013. Interested suppliers are invited to apply for pre-qualification indicating the category of goods, works or services under which they wish to be pre-qualified. Existing suppliers who wish to be retained must apply and submit up to date information required in the pre-qualification.

Tender documents may be obtained from the Procurement Unit at the CCK's offices, CCK Centre along Waiyaki Way, Nairobi, during working hours (8.30 a.m. – 12.30 p.m. and between 2.00 p.m. and 4.30 p.m.) upon payment of non-refundable fee of Ksh. 2000 (Two Thousand Kenya Shillings only) per document per category. The said amount is payable in cash or Bankers cheque to CCK.

No	PRE-QUALIFICATION NO.	ITEM DESCRIPTION
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### CATEGORY A: GOODS

1.	CCK/PQ/G/01/2011-2013	General office stationery and consumables
2.	CCK/PQ/G/02/2011-2013	Supply and installation of computer hardware and computer accessories
3.	CCK/PQ/G/03/2011-2013	Supply of office equipment
4.	CCK/PQ/G/04/2011-2013	Uniforms and Clothing e.g. dustcoats, protective clothing, etc.
5.	CCK/PQ/G/05/2011-2013	Tyres and tubes
6.	CCK/PQ/G/06/2011-2013	Office furniture and fittings
7.	CCK/PQ/G/07/2011-2013	Supply of flowers, bouquets and decorations

### CATEGORY B: PROVISION OF SERVICES

1.	CCK/PQ/S/01/2011-2013	General Printing Works
2.	CCK/PQ/S/02/2011-2013	Creative and design service for magazines, booklets and annual reports and other corporate publications
3.	CCK/PQ/S/03/2011-2013	Promotional and branded materials.
4.	CCK/PQ/S/04/2011-2013	Photography and videography.
5.	CCK/PQ/S/05/2011-2013	Public Address System, microphones, audio visual equipment, interpretation equipment, and related services.
6.	CCK/PQ/S/06/2011-2013	Events Organizers
7.	CCK/PQ/S/07/2011-2013	Provision and maintenance of Internet connectivity services.
8.	CCK/PQ/S/08/2011-2013	Provision of International courier services.

### CATEGORY C: PROVISION OF WORKS

1.	CCK/PQ/W/01/2011-2013	Repairs and general maintenance of buildings and other related services.
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Complete pre-qualification documents should be submitted in a plain sealed envelope indicating the title of the tender, tender number as shown below (please note, each category will be submitted in a separate envelope)

#### Pre-qualification of Suppliers 2011 – 2013

Tender / Category No.

Item Description.

and mailed through the following address:

The Secretary

Tender Committee

Communications Commission of Kenya

P. O. Box 14448

NAIROBI 00800

Or deposited in the Tender Box at CCK Centre, so as to be received on or before 25th May 2011.

Tenders will be opened immediately thereafter in the presence of the firms/candidates representatives who choose to attend at Meeting Room 2 on the 1st Floor of the CCK Centre.



Communications  
Commission  
of Kenya